

Looking for a summer job?

Are you 15 to 18 years old?

8-week summer job program includes:

- A week of training before the job starts
- Paid 6-week job placement for July and August
- A week of support and training after the job ends

This program is open to youth living in Windsor with one of the postal codes listed below:

City Centre- Postal Code “**N9A**”

Sandwich Towne- Postal Code “**N9C**”

Drouillard Road Area- Postal Code “**N8Y**”

Forest Glade- Postal Code “**N8R**”

plus “**N8T**” East of Lauzon Parkway

Applications Due:

Thursday April 28th, 2011

Contact:

New Beginnings @ 519-254-2363

1049 Janette Ave, Windsor, ON N9A 5A4

opportunities@newbe.ca

Fax: 519-254-0251

Summer Jobs for Youth is funded by the Government of Ontario as part of the Youth Opportunities Strategy



Ontario Youth Opportunities Strategy Summer Jobs for Youth 2011

QUESTIONS & ANSWERS FOR YOUTH IN WINDSOR

When and how do I apply for the program?

If you are interested in applying, call the Summer Jobs for Youth office at 519-254-2363 no later than Thursday April 28th, 2011. Applications are available now.

Where is the Summer Jobs For Youth office located in Windsor?

Site office: *New Beginnings 1049 Janette Ave, Windsor On, N9A 5A4*

Tel: 519-254-2363 Fax: 519-254-0251

When does the program start and how long is it?

The actual placement will depend on the employer, but will last up to six weeks during July and August, 2011. You will also receive up to a week of training before the job starts and up to a week of training and support after you finish your placement. You will be paid for up to 8 weeks that you participate in the program.

What is the program all about?

Summer Jobs for Youth helps young people ages 15 to 18 gain workplace skills through summer employment. The program is geared to youth who want to have their first job experience. It's a win-win for employers and young people. You receive paid job skills training before the placement, a paid employment placement from July to August, and support and training after the job finishes.

What do you do in the training before and after the job?

- Before the job starts, you will receive up to a week of training based on your needs. This may include life skills, job skills, job search techniques, resume writing, goal setting, interview coaching, workplace orientation, and health and safety training.
- After your job finishes you can take advantage of up to a week of support, including updating your resume and planning for your future career.

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How will the Summer Jobs for Youth office select the participants?

The program is available to youth 15 to 18 years old in priority communities. All applications will be reviewed and selected candidates will be interviewed.

When will I know if I have been accepted to the program?

Successful applicants will be notified by telephone by July 1st, 2011.

If I am successful, what documents will I need for registration?

To be registered in the program, youth will need the following documents:

- SIN Card
- Direct Deposit/Pre-authorization Form
- Proof of postal code (e.g. letter with your address, report card, driver's license, etc.)
- Health Card

How much will I be paid?

Participants will be paid \$10.25 per hour for up to 7 hours of work per day. Please note: the program does not pay for lunch breaks or overtime.

How many hours can I work?

The maximum hours of paid work each week is 35 and there is no allowance for overtime. Both you and your workplace supervisor will have to complete and sign your timesheets.

Will I be paid for pre-employment training?

You will be paid for up to 8 weeks that you participate in the program.

What if I'm interested in working for a particular company?

This program cannot guarantee employment with specific companies. If you are interested in a particular company, you can let them know about the Summer Jobs for Youth program. Your local Summer Jobs office will have employer information about the program, and any employer can specify if they have a particular young person in mind for a position.

Summer Jobs for Youth 2011 - Youth Application Form

SECTION 1: PROFILE

Last Name			First Name			Middle			
Street			Apartment/Unit #		City		Province		Postal Code
Major Intersection:									
Telephone No. () ()			Alternative No. () ()			E-mail			
Date of Birth			Day/Month/Year			Age:		Gender:	
Do you have a Driver's License: <input type="checkbox"/> Yes <input type="checkbox"/> No					If yes, what type do you have? <input type="checkbox"/> G <input type="checkbox"/> G1 <input type="checkbox"/> G2				
Do you have your own car? <input type="checkbox"/> Yes <input type="checkbox"/> No									
Languages Spoken:									
How did you hear about this program? <input type="checkbox"/> Poster <input type="checkbox"/> Someone told you about it <input type="checkbox"/> Youthconnect.ca <input type="checkbox"/> Flyer/Letter <input type="checkbox"/> TV/Radio/Newspaper <input type="checkbox"/> Other									
Do you have an Employer who is willing to hire you? <input type="checkbox"/> Yes <input type="checkbox"/> No									
If yes, Name of Employer:									
Are you an immigrant to Canada? (you have a student Visa or permanent residency) <input type="checkbox"/> Yes <input type="checkbox"/> No									
Do you identify yourself as First Nation, Indian, Métis, Inuit or as a person of Aboriginal ancestry? <input type="checkbox"/> Yes <input type="checkbox"/> No									

SECTION 2: WORK HISTORY/ EDUCATION

Are you legally entitled to work in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a Social Insurance Number (SIN)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you don't have a SIN card, have you applied for one? <input type="checkbox"/> Yes <input type="checkbox"/> No
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List below all work you have done, including volunteer work. Please start with the most recent job/ volunteer activity.

Day Month Year Day Month Year From _____ to _____ This was a : Job <input type="checkbox"/> Volunteer position <input type="checkbox"/>	Company Name
Job Title/ Duties	Reason for leaving

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SECTION 5: YOUTH DECLARATION

a) I _____ accept _____ application form
Staff person's name *Print your name*

Staff person's signature *Date*

b)

NOTICE OF COLLECTION

I understand that New Beginnings will collect my personal information for the purposes of determining my eligibility for employment under the Youth Opportunities Strategy Summer Jobs for Youth program.

I understand that New Beginnings will not willingly disclose any personal information about me without permission, unless the law requires the agency to do otherwise. Non-identifying information may be shared for planning and/or statistical reporting purposes to the Ministry of Children and Youth Services.

Print your name *Sign your name* *Date*

**** Please see the attached page for contact information on where to submit this application form.**

Staff use only:

Accepted for the program: Yes No

Reason:

